

Admissions

We care for children between the ages of 3 months old until they are four years old and start primary school. The numbers and ages of children admitted to the nursery comply with the legal space requirements set out in the Early Years Foundation Stage (EYFS).

We take the following matters into account when prioritising and deciding on admissions:

1. Availability of places, taking into account the team members to child ratio, the age of the child and any registration requirements.
2. Children who have siblings who are already with us.
3. When the application was received (extra weight is given to those who have been on the waiting list the longest)
4. The nursery's ability to provide the facilities necessary for the welfare of the child, including appropriate staffing arrangements.
5. A child requiring a full-time place may have preference over one requiring a part time place. This is dependent upon work commitments, occupancy and room availability.
6. Any extenuating circumstances affecting the child's welfare or the welfare of his/her family.
7. Availability for children who are funded only, either Together for Two or three year old funding.

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending the nursery, parents must complete and sign a contract and an admission form. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parent's, doctors contact details, health visitor contact details, allergies, parent's consents and vaccinations.

We provide government funded places for eligible 2 and 3 year olds. These places will be allocated on a first come first served basis and can be booked a term in advance. Please note for admissions for the free nursery education for 3 and 4 year olds, we have a termly intake, beginning the term following your child's third birthday.

All funded sessions are now in line with the flexible arrangements as specified by the Government. When you register your child for their funded places, we will discuss your needs and, as far as possible with availability and arrangements we will accommodate your wishes.